



OSHKOSH AREA SCHOOL DISTRICT - DEPARTMENT OF RECREATION
425 DIVISION ST., OSHKOSH, WI 54901 PHONE: (920) 424-0150

EMPLOYMENT APPLICATION

FIRST DATE OF WORK \_\_\_\_\_ (Office Use Only)

LAST Name, FIRST Name:

POSITIONS APPLYING FOR: Please list in order of preference.

1.
2.
3.

Table with 4 columns: DATE AVAILABLE, DAYS/TIMES AVAILABLE, and two empty columns.

CURRENT ADDRESS:

PERMANENT HOME ADDRESS:

CURRENT PHONE NUMBER: ALTERNATE PHONE NUMBER:

E-MAIL ADDRESS:

ARE YOU 18 YEARS OF AGE OR OLDER? YES ( ) NO ( )

EDUCATION:

NAME (High School) CITY/STATE YEAR IN SCHOOL GRADUATED (YES/NO)

NAME (College) CITY/STATE YEAR IN SCHOOL MAJOR/MINOR DEGREE (YES/NO)

EMPLOYMENT OR VOLUNTEER EXPERIENCE: List below your last two employers starting with the most recent first.

EMPLOYER CITY/STATE/ZIP SUPERVISOR PHONE TYPE OF WORK DATES EMPLOYED

**PERSONAL REFERENCES: Give names of two persons not related to you, whom you have known at least one year.**

| NAME | ASSOCIATION | TELEPHONE | STREET/CITY/STATE/ZIP |
|------|-------------|-----------|-----------------------|
|      |             |           |                       |
|      |             |           |                       |

**CERTIFICATIONS: Please check current certifications.**

**Expiration Date:**

|  |  |
|--|--|
| <input type="checkbox"/> WSI (Water Safety Instructor)         |  |
| <input type="checkbox"/> Lifeguard Training                    |  |
| <input type="checkbox"/> CPR PRO ___ ADULT ___ INFANT/CHILD___ |  |
| <input type="checkbox"/> First Aid                             |  |
| <input type="checkbox"/> Sports Official (Sport(s) and Level)  |  |
| <input type="checkbox"/> Other (Please specify)                |  |

**Have you ever been convicted of any felony, misdemeanor or other offense, (other than minor traffic violations), or do you have such a charge pending?**

\_\_\_\_\_ No \_\_\_\_\_ Yes (If yes, please attach a document, which will be incorporated into this application, that describes the facts of such a conviction/charge. This attachment will assist the district, if necessary, in determining if the conviction/charge substantially relates to the position for which you are applying.)

**It is the policy of this District that no close relative of an employee shall be appointed to any position of conflicting interest with the position held by a close relative. (Policy 4120). If you are related to a District employee, please indicate the following:**

| EMPLOYEE'S NAME | POSITION | RELATIONSHIP TO EMPLOYEE |
|-----------------|----------|--------------------------|
|                 |          |                          |

**CERTIFICATION STATEMENTS:**

**MY SIGNATURE BELOW CERTIFIES** that the above information is true and accurate to the best of my knowledge. If employed by this School District, I understand that any misrepresentation of factual information contained herein may be cause for dismissal.

**MY SIGNATURE BELOW AUTHORIZES** the Oshkosh Area School District to process my application for employment by checking references with former employers, schools, colleges, individuals and law enforcement agencies.

**MY SIGNATURE BELOW RELEASES** the Oshkosh Area School District, its employees, and representatives, from all liability for any damage whatsoever incurred in obtaining information from references or in further disseminating such information.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*It is the policy of the Oshkosh Area School District, pursuant to applicable State and Federal law, along with exceptions and defenses as defined by law, that no person shall be subject to discrimination in employment on the basis of sex, sexual orientation, race, national origin, ancestry, color, age, creed, religion, pregnancy, marital or parental status, or physical, mental, emotional or learning disability, arrest or conviction record, membership in the national guard, state defense force or any reserve component of the military forces of the United States or this state or use or nonuse of lawful products off the employer's premises during nonworking hours, or any other reason prohibited by state or federal law.*